



# **Leisure and Cultural Services Department**

## **Lady MacLehose Holiday Village**

### **Notes to Campers**



#### **A/ Introduction**

Located within the Sai Kung Country Park, the 13.2-hectare Lady MacLehose Holiday Village (the Village) was built as quarters for engineers involved in the construction of the High Island Reservoir. With the conclusion of the construction project in the late 1970s, the quarters were revamped with funding from the Government into a holiday village, which opened to the public in early 1981. The Village is capable of accommodating 268 residential campers, 200 day campers and 100 evening campers each day.

Built along the hillside, the Village is surrounded by luscious greenery and tranquillity. It is the place to go to for a taste of nature. Each of its 52 standalone bungalows is self-contained with a sitting room, bedroom(s) and toilet-cum-bathroom. Capacity ranges from 3 to 15 people. The sitting room is fully equipped with tables and chairs, an electric kettle and cups, while the bedrooms come complete with single beds, beddings and closets. Campers need only bring changes of clothes and personal hygiene items for their stay. The toilet-cum-bathroom has 24-hour hot and cold water supply. All bungalows are air-conditioned from 4:00 pm to 8:00 am the next morning during summer between May and October.

A wide range of recreation activities and leisure facilities are provided at the Village. Activity rooms, audio-visual equipment and adventure facilities are available for booking free of charge. Catering services are offered at the 300-seat restaurant and the barbecue area that has 15 barbecue pits for accommodating a total of 150 people at the same time. Campers may, after securing their camp places, call the restaurant to order breakfast, lunch, dinner or barbecue packs in advance. The restaurant and some of the activity venues are covered by “Wi-Fi.HK” wireless network. Campers can enjoy free internet access with their own laptop computers or smart phones. As a large part of the Village is outdoors, campers may wish to bring sunscreen and mosquito repellent.

#### **B/ Accommodation**

1. The Village provides bungalows with capacity for 3, 4, 5, 6, 7, 8 or 15 people.
2. Bungalows will be allocated based on the group size (regardless of gender mix) of each application.
3. The bungalows are scattered throughout the Village and connected by pavements. Campers should note that some bungalows are more distant from the others.

## C/ Arrangements for Check-in/Departure

Camp Type	Check-in Time	Departure Time	The person-in-charge of each group should go to the restaurant for check-in.
Day Camp	9:30 am to 11:00 am	before 4:30 pm on the same day	
Residential Camp	2:30 pm to 3:30 pm	before 1:00 pm on departure day	
Evening Camp	4:30 pm to 5:00 pm	before 10:30 pm on the same day	

1. After arrival, campers will be asked to gather at the restaurant for a briefing on the services provided at the Village.
2. If certain members of a group cannot check in at the designated time or have to leave early, please notify us as soon as possible. The person-in-charge of the group should complete registration at the office before the campers concerned enter or leave the Village (Note: Residential campers should enter or leave the Village by 10:00 pm).
3. The facilities at the Village are for use by campers who have paid the camp fees only.
4. Campers who apply for the concessionary rate or waiver of the camp fee are required to produce the original or a copy of their valid identity documents for verification when checking in. If campers are found to have failed to meet the eligibility criteria or the actual number of campers exceeds the number of campers stated on the booking form, they will be required to make up the difference in the camp fees immediately.

## D/ Transport

1. Since the Village is located in the protected area of the country park, vehicles entering the Village are subject to stringent control by the Agriculture, Fisheries and Conservation Department (AFCD). Vehicles cannot enter the Village without a permit issued by the AFCD.
2. The Village provides registered individuals/groups with a free shuttle bus service between the coach park of Sai Kung Tang Shiu Kin Sports Ground (the coach park) and the Village as scheduled below:

For residential campers: Incoming campers depart from the coach park at 1:30 pm or 2:40 pm; outgoing campers depart from the Village at 12:45 pm or 2:00 pm.

For day campers: Incoming campers depart from the coach park at 10:00 am; outgoing campers depart from the Village at 3:20 pm.

For evening campers: Incoming campers depart from the coach park at 3:50 pm; outgoing campers depart from the Village at 10:30 pm.

3. Campers may also use the following means of transport to travel to and from the Village:
  - i. Green Minibus Route No. 9: The route runs between the green minibus terminus in Sai Kung Town and the Village at 30-minute intervals from 6:15 am to 9:15 pm every day.
  - ii. KMB Route No. 94: The route runs between the bus terminus in Sai Kung Town and Wong Shek Pier at about 30-minute intervals. Get off at Lady MacLehose Holiday Village bus stop on Pak Tam Road and walk for about 15 minutes. For details, please visit the KMB website or call the KMB hotline on 2745 4466.
  - iii. KMB Route No. 96R: The route runs between Diamond Hill MTR Station and Wong Shek Pier on Sundays and public holidays only. Get off at Lady MacLehose Holiday Village bus stop on Pak Tam Road and walk for about 15 minutes. For details, please visit the KMB website or call the KMB hotline on 2745 4466.
  - iv. KMB Route No. 289R: The route runs between Shatin Central and Wong Shek Pier on Saturdays, Sundays and public holidays only. Get off at Lady MacLehose Holiday Village bus stop on Pak Tam Road and walk for about 15 minutes. For details, please visit the KMB website or call the KMB hotline on 2745 4466.
  - v. An Urban or New Territories taxi: It takes about 15 minutes to travel from Sai Kung Town to the Village by taxi.
4. Campers who wish to get to the Village by coaches (with 16 seats or more) arranged by themselves shall complete the application form for the “Permit to Bring Coach into Lady MacLehose Holiday Village” and return it to the Village by fax (Fax No.: 2792 0254) or by post at least 10 days before the camping period. AFCD staff shall have the right to refuse passage to any coach in the case of failure to produce a Permit in respect of the coach at Pak Tam Chung Barrier Gate. Coaches must leave as soon as passengers have been dropped off and shall not park inside the Village. For enquiries, please contact the camp staff on 2792 3084.
5. Located within the nature conservation area of a country park, the Village offers free bus services at specified times to facilitate campers to and from the Village. For the physically handicapped or those with special needs wishing to drive private vehicles past Pak Tam Chung Barrier to the Village, written applications must be submitted to the Office at least 10 days before their camp periods. If approved, the prohibited zone permits so issued will be valid for just one-way trips. Once entering the Village, the vehicles concerned must immediately be parked in the car park next to the Office, and are strictly prohibited from proceeding or being parked in any other places inside the Village for campers’ safety concerns. For more details, please contact the staff of the Village.

# E/ Camp Activity Schedule

## Residential Camp

Time	Activity Details		
	(A) Arrival Day	(B) 2 <sup>nd</sup> to 4 <sup>th</sup> day	(C) Departure Day
8:00 am	/	Breakfast	Breakfast
9:00 am to 11:00 am		#Recreation and Sports Activities	#Recreation and Sports Activities
11:00 am to 12:00 noon		*Free use of Leisure Facilities	Packing up (Return of Bungalow Keys and Check-out before 11:50 am)
12:00 noon to 12:40 pm		Lunch	
1:00 pm to 2:30 pm		*Free use of Leisure Facilities	Departure (before 1:00 pm)
2:30 pm to 3:15 pm		Check-in and Briefing	/
3:30 pm to 6:00 pm	#Recreation and Sports Activities		
6:00 pm to 6:40 pm	Dinner		
7:00 pm to 10:00 pm	#Recreation and Sports Activities		
11:00 pm	Lights-out		

Remarks: Please refer to columns (A) and (C) if the camping period is 2 days and 1 night.  
Please refer to columns (A), (B) and (C) if the camping period is 3 days and 2 nights or longer.

## Day Camp

Time	Activity Details
9:30 am to 10:30 am	Check-in and Briefing
10:30 am to 11:00 am	*Free use of Leisure Facilities
11:00 am to 1:00 pm	#Recreation and Sports Activities
1:00 pm	Lunch
1:45 pm to 3:15 pm	#Recreation and Sports Activities
3:15 pm to 4:00 pm	*Free use of Leisure Facilities
4:00 pm to 4:30 pm	Departure

## Evening Camp

Time	Activity Details
4:30 pm to 5:00 pm	Check-in and Briefing
5:00 pm to 7:00 pm	#Recreation and Sports Activities
7:00 pm	Dinner
8:00 pm to 10:00 pm	#Recreation and Sports Activities
10:00 pm to 10:30 pm	Departure

# Recreation and sports activities include:

Archery, Ropes Course, Sport Climbing, Arts and Crafts, Mini-golf, Cycling for Children, Squash, Indoor Gateball, Badminton, Basketball, Tennis, Mini-tennis, Volleyball, Shuttlecock, Swimming, American Pool, Table Tennis, TV Games, Table Soccer, Air Hockey, Chinese Billiards, Darts, Karaoke, Chess and Astronomical Observation. (Please refer to “F/ Camp Activities” on next page for details)

\* Leisure facilities include:

Nature Walk, Bird Trail, Butterfly Trail, Pebble Walking Path, Fitness Corner, Herbs Spot, TV Room, Rock Garden, Children’s Playground, Reading Room and Snack Corner.

## F/ Camp Activities

Activities/ Facilities	Venue	How to Join	Points to Note/ Participant requirements	
*Archery	Archery Range	Please register with Instructors/Camp Counsellors at the relevant venue before the session starts. (There should be 10-20 participants per session. Places are available on a first-come-first-served basis. No registration or admission after the session has started.)	<ul style="list-style-type: none"> <li>● Archery: Only for children aged 8 or above</li> <li>● Ropes Course: Only for campers 1.2 m tall or above</li> <li>● Sport Climbing: Only for campers 1.2 m tall or above</li> <li>● Participants <b>must</b> wear suitable sports shoes (except for Arts and Crafts).</li> <li>● Participants have to attend a briefing with demonstration given by Instructors/Camp Counsellors before taking part in the activities.</li> <li>● Day camp activities: about 45 minutes per session; Residential camp and evening camp activities: about 60 minutes per session (Archery: about 40 minutes per session)</li> </ul>	
*Ropes Course	Ropes Course			
*Sport Climbing	Sport Climbing Wall			
*Mini-golf	Mini-golf Pitch			
Arts and Crafts	Arts & Crafts Centre			
Indoor Gateball	Squash Courts/ Gateball Court			
Badminton	Indoor Games Hall	Please arrive at the relevant venue on time and present the activity ticket for admission. (Participants in tennis and football activities should borrow the necessary equipment from the Leisure House beforehand.)	<ul style="list-style-type: none"> <li>● Please follow the Camp Counsellors' arrangements.</li> <li>● Participants <b>must</b> wear sports shoes with non-marking rubber outsoles.</li> <li>● Only one type of activity is allowed per session at the Multi-use Area.</li> </ul>	
Squash	Squash Courts			
*Tennis	Tennis Court			
*Football/Volleyball	Multi-use Area			
Table Tennis	Club House			No registration required (Please borrow the necessary equipment, which is available on a first-come-first-served basis, from the Karaoke Room before taking part in the activity.)
Chinese Billiards				
American Pool				
Table Soccer				
Air Hockey				
Darts				
Mini-curling				
Karaoke		Please register with Camp Counsellors.	<ul style="list-style-type: none"> <li>● Please follow the Camp Counsellors' arrangements.</li> </ul>	
Table Soccer	Leisure House	No registration required		<ul style="list-style-type: none"> <li>● Please follow the Camp</li> </ul>

Activities/ Facilities	Venue	How to Join	Points to Note/ Participant requirements
Air Hockey		(Please borrow the necessary equipment from the Leisure House before taking part in the activity.)	Counsellors' arrangements.
TV Games		Please arrive at the Leisure House on time and present the activity ticket to borrow the necessary equipment.	
Children's Playroom		No registration required	<ul style="list-style-type: none"> <li>● Only for children aged 9 or below and no more than 1.42 m tall</li> <li>● Children aged 3 or below must be accompanied by a parent or guardian.</li> <li>● Please observe the rules of each venue.</li> </ul>
Reading			<ul style="list-style-type: none"> <li>● Open from 9:00 am to 10:00 pm</li> </ul>
Chess		Please borrow the chess equipment, which is available on a first-come-first-served basis, from Camp Counsellors.	<ul style="list-style-type: none"> <li>● Residential campers may borrow the chess equipment from 7:00 pm to 10:00 pm by presenting their room keys, and may keep the equipment overnight.</li> <li>● Please return the equipment to the Camp Counsellors at Leisure House the next morning after breakfast time.</li> </ul>
*Basketball activities	Basketball Playing Area (half of the court)	Please borrow the necessary equipment, which is available on a first-come-first-served basis, from the Leisure House.	<ul style="list-style-type: none"> <li>● Participants <b>must</b> wear sports shoes with non-marking rubber outsoles.</li> </ul>
*Cycling for Children	Cycling Area	Please register with Camp Counsellors at the venue. Places are available on a first-come-first-served basis.	<ul style="list-style-type: none"> <li>● Please follow the Camp Counsellors' arrangements.</li> <li>● Only for children no more than 1.4 m tall.</li> <li>● Participants must be accompanied by a parent or guardian.</li> </ul>
*Children's Playground facilities	Children's Playground	No registration required	<ul style="list-style-type: none"> <li>● Mainly for children aged 2-5 and 5-12</li> <li>● Participants must be accompanied by a parent or guardian.</li> </ul>

<b>Activities/ Facilities</b>	<b>Venue</b>	<b>How to Join</b>	<b>Points to Note/ Participant requirements</b>
*Fitness for the Elderly	Children's Playground/ Fitness Corner for the Elderly	No registration required	<ul style="list-style-type: none"> <li>● Please observe the safety guide of the Fitness Corner for the Elderly</li> </ul>
*Swimming (April to October)	Swimming Pool	No registration required	<ul style="list-style-type: none"> <li>● Children aged 12 or below must be accompanied by an adult.</li> <li>● Please bring your swimwear before check-in.</li> <li>● Lockers are available in changing rooms. Please bring a 5-dollar coin for using the locker.</li> <li>● Opening hours: 9:00 am - 12:45 pm; 1:30 pm - 5:45 pm</li> <li>● Evening session available from June to August: 6:30 pm - 10:00 pm</li> </ul>
*Stargazing (October to March of the following year)	Astronomical Observation Terrace	Please register at the Village Office at 6:45 pm on the night of the activity. Places are available on a first-come-first-served basis.	<ul style="list-style-type: none"> <li>● 7:30 pm - 9:30 pm on Saturdays</li> <li>● Only for residential and evening campers at the Village on activity days</li> </ul>
*Adventure Games	Adventure Stations	Please make a reservation with the Village Office before the start of the camping period/activity.	<ul style="list-style-type: none"> <li>● Available for booking by organisations only</li> <li>● Booked users must engage an experienced instructor to guide the activity.</li> </ul>
TV Viewing	TV Room	No registration required	<ul style="list-style-type: none"> <li>● The TV Room closes at 12:00 am.</li> </ul>

**Remarks:**

1. All activities are provided depending on the combination and number of participating campers, weather conditions and actual circumstances. The latest information will be made available during the briefing given upon campers' arrival or posted on the notice boards for campsite activities outside the restaurant.
2. Items marked with a "\*" are outdoor activities or facilities, which may be cancelled or closed due to inclement weather.
3. Organisations intending to reserve specific venues/equipment should contact the camp staff on 2792 3084 at least 14 working days before the check-in date and go through the necessary procedures. The venues/equipment, which will be allocated based on the number of campers from the organisations, can only be used within designated time slots.



## G/ Catering

1. Campers are required to place an advance order for basic meals (i.e. basic Chinese/Western style breakfast; and lunch and dinner, each consisting of five designated courses and one soup) or other catering services (including special set meals, cooked dishes, meal boxes, barbecue packs/barbecue food and other food items) with the restaurant by email, post or via WhatsApp on #8482 9097) at least one week before the check-in date. Please call the restaurant for confirmation and follow-up if a reply is not received within five days.
2. Campers who have placed an advance order will be notified of the amount of the meal charges due. Those who do not receive such notification will be deemed not to have placed an order and should contact the staff of the restaurant. Requests for invoice(s) or receipt(s) should be made before the meal is taken.
3. Campers may pay the meal charges to the person-in-charge of the restaurant direct in cash or by crossed cheque or automatic teller machine before arrival. Alternatively, they may pay the meal charges in cash after arrival, but the payment must be made at least 3 hours before the time of the first meal. Fees are not payable by children aged under 3 and diners who do not occupy seats.
4. Campers are required to call the restaurant at least 3 days before the arrival date for confirmation if they wish to adjust the number of campers requiring catering service, change their meal choices or cancel their order.
5. Each dining table seats 10 people. Campers should refer to the seating arrangements displayed in the restaurant and arrive **on time** for their meals. No additional arrangements or refunds will be made for late arrivals or if the number of diners is different from the number of seats reserved.
6. Each barbecue pit accommodates 10 people. The barbecue pits are only available to campers who have ordered barbecue packs from the restaurant on a first-come-first-served basis. Campers may be required to share a barbecue pit with others if it is purchased by fewer than 4 barbecue packs.
7. Only meal boxes, cooked dishes, fast food and noodles (as long as supplies last) are available to campers who have not ordered any catering service in advance.
8. Meal hours and charges are as follows:

Camp Type	*Breakfast HK\$17.2 per head	*Lunch HK\$31.8 per head	*Dinner HK\$31.8 per head	**Barbecue Packs HK\$44.9 per pack
Day Camp		1:00 pm		From 12:00 noon to 3:00 pm
Residential Camp	From 8:00 am to 8:40 am	From 12:00 noon to 12:40 pm	From 6:00 pm to 6:40 pm	From 6:00 pm to 09:30 pm
Evening Camp			From 7:00 pm to 7:40 pm	

\* 40 minutes for each meal, it is necessary for campers to leave the restaurant after meal time so that the restaurant can be cleaned and arrangements made for the next meal round

\*\*Including basic barbecue equipment and charcoal

(Meal charges may be adjusted in accordance with changes in the Consumer Price Index (A). Enquiries may be made to the Village Office or the restaurant.)

9. Details of the contractor of the restaurant are as follows:

- Name: Holiday Eatery
- Tel: 8482 9097
- Email: holidayeatery.st@gmail.com

## H/ Rules for Use of the Camp

1. The applicant should be a camper of the camping period he/she books.
2. All campers must observe the Pleasure Grounds Regulation (Public Health and Municipal Services Ordinance, Cap. 132), the Conditions of Use of LCSD Recreation and Sports Facilities as well as all instructions of the camp management staff.
3. Campers may be required to produce Hong Kong Identity Cards (or other identification documents)\* for verification on check-in on the day of arrival. The applicant making bookings for camps must be aged 18 or above
4. The applicant should present his/her identity card or other identity document (i.e. a passport, Re-entry Permit, Senior Citizen Card, Registration Card for People with Disabilities or student card bearing the holder's photograph) for verification during check-in. The applicant, who should be aged 18 or above, will act as the person-in-charge of the group during its stay and be held personally accountable for all actions of the group members.
5. For security reasons, residential campers who have to come in late or leave early should enter or leave the Village by 10:00 pm. Except in the case of emergency, no check-in/out will be entertained between 10:00 pm and 8:00 am.
6. All campers must leave the Village after their camping period.
7. A camper who has checked in should not give up his/her place in the camp to someone else.
8. The Leisure and Cultural Services Department (the Department) has the right to turn down future applications from any group which fails to take up its booked camp places without reasonable explanation.
9. Eligible persons including elderly people, children, full-time students, persons with disabilities and their accompanying carers may pay a concessionary camp fee. Any ineligible persons found to have abused the privilege shall pay the shortfall (i.e. the difference between the full and concessionary rates) at once, or they will have to leave the Village immediately.
10. The camp fees paid will not be refunded except in the event of the closure of the Village due to inclement weather or other circumstances.
11. The Village is entitled to re-allocate assigned bungalows if the circumstances so require.
12. Unauthorised vehicles are not allowed to enter the Village.
13. Please take care of all personal belongings. The Village is not liable for their damage or loss.
14. Smoking is strictly prohibited in the Village. Please do not eat or drink at activity venues.
15. Any misbehaviour leading to disorder or breach of the laws of Hong Kong, such as getting drunk and causing trouble, gambling and illegal drug use, is strictly forbidden. The Village will report to the police at once if such misbehaviour is found.
16. In light of special circumstances, the Village has the right to suspend or cancel an activity without prior notice.
17. Please do not use any activity venues not manned by instructors or staff without the Village's permission.
18. Please keep the Village and the bungalows clean, and take good care of the facilities and plants in the Village.
19. Cooking or fire-lighting is strictly prohibited in the bungalows.

20. Appropriation of government resources is prohibited.
21. Barbecue activities should only be arranged by the restaurant. Campers should not bring their own food for barbecue or use the barbecue area without permission from the restaurant.
22. Campers should not expose their bodies in public places. Swimming suits may only be worn within the pool area.
23. Campers should not hang flags, display posters or conduct commercial activities, filming/recordings or interviews without prior written permission of the Village.
24. Please help maintain a tranquil environment and do not make excessive noise. Radios, recorders and speakers should only be used in such a way that they do not disturb the peace of others.
25. Please keep quiet after 11:00 pm to avoid causing disturbance to others.
26. Please do not feed wild birds or other wild animals. If you see any wild animals (such as snakes, monkeys, boars, dogs or cows), keep calm, stay away and inform the office at once.
27. Please do not bring pets or other animals into the Village.
28. The Government may use the Village as a quarantine centre in times of epidemic. In that case, all campers must immediately vacate the Village, which may be closed within very short notice.
29. The person-in-charge will be liable for the cost of repair to any facilities damaged during his/her camping period. Moreover, in case of any damage (except normal wear and tear) to or loss of any equipment, utensil, device or property on loan, the borrower should pay for the cost of repairing, making good of or replacing the item.
30. The applicant should indemnify the Department against, assume full responsibility for and protect the Department from liability for any actions, claims or demands brought against the Department for the injury or death of or any damage sustained by any person caused by the negligence of the applicant or his/her authorised person in the course of his/her use of the Village.
31. No public broadcasting of audio-visual programmes involving copyrights is allowed in the Camp unless consent of the copyright owner or his/her authorised agent is obtained and valid documentary proof is produced upon entering the Camp. Applicants/Campers must indemnify for any claims arising from infringement of copyrights or any other intellectual property rights
32. The Department may have any person removed from the Village if he/she is in breach of the Pleasure Grounds Regulation (Cap. 132BC), the Rules for Use of the Camp laid down by the Department or other regulations imposed by the Government from time to time. In that case, the booking made by the person in question will be cancelled and all fees and charges paid will not be refunded.
33. The Village may add to or delete from these Rules whenever necessary without prior notice.

## I/ Notes to Swimmers (Applicable from April to October)(Evening session available from June to August)

1. Wash your body thoroughly in the changing room before swimming.
2. Walk through the water curtain and footbath before proceeding to the pool deck area.
3. Bring along a pair of clean slippers if you want to wear slippers in the pool deck area. Wear them at the entrance of the pool and follow the steps below:
  - i) scrub the bases of the slippers against the rough surface of the mat at the entrance of the pool;
  - ii) wash the slipper thoroughly at the designated area;
  - iii) walk through the water curtain and footbath with the slippers on before proceeding to the pool deck area.
4. Bring along a clean white T-shirt if you prefer to wear a T-shirt while swimming. Wear it on top of your swimming suit and walk through the water curtain and footbath before entering the pool deck area.
5. Non-swimmers should walk through the disinfectant mat bare-footed or in a pair of clean slippers brought on their own before entering the pool deck area.
6. Children aged under 12 not accompanied by adults are not allowed to use the swimming pool.
7. If you feel unwell, like having any symptoms of vomiting, diarrhea, fever, flu, red-eye disease, skin infection or respiratory infections (such as coughing, sneezing, etc.), do not enter the pool deck area.
8. Do not rely on life buoys or other swimming aids.
9. Do not use diving masks, fins or other diving apparatus.
10. Keep the changing room and the toilet tidy and clean.
11. Do not spit, litter or throw any objects into the pool.
12. Do not eat, drink or smoke.
13. Keep the floor clean.
14. Do not swim if you are starving or very full.
15. Do not run or dive.
16. Those who damage any public facilities are liable for compensations.

## J/ Inclement Weather

Day Camp	: If Tropical Cyclone Warning Signal No. 3 or above or the Black Rainstorm Warning Signal is in force at 7:00 am on the check-in day, the camp will be closed and the fees paid by campers can be refunded. If the above warning signal(s) is/are cancelled before 7:00 am, the camp will open as usual. Campers who do not check in will be deemed to have given up their places and the fees paid will not be refunded.
Residential and Evening Camps	: If Tropical Cyclone Warning Signal No. 3 or above or the Black Rainstorm Warning Signal is in force at 12:00 noon on the check-in day, the camp will be closed and the fees paid by campers can be refunded. If the above warning signal(s) is/are cancelled before 12:00 noon, the camp will open as usual. Campers who do not check in will be deemed to have given up their places and the fees paid will not be refunded.
Notes to campers who have checked in	: If Tropical Cyclone Warning Signal No. 3 or above is issued, campers who have checked in must leave the camp. If the operation of the camp is affected by inclement weather, the camp staff will decide whether the campers have to leave, taking into account the prevailing circumstances.
Red Rainstorm Warning Signal	: Please contact the camp staff by telephone to enquire about the camping arrangements before setting off for the camp if the Red Rainstorm Warning Signal is issued by the Hong Kong Observatory on the check-in day.
Application for refund of camp fees	: If a camping period is cancelled or if the campers are requested to leave the camp due to inclement weather, the campers may apply for a partial or full refund of the camp fees by presenting the receipt for payment of camp fees issued by the Department within 30 days of the original check-in day.
Rescheduling of camping periods	: If a camping period is cancelled due to inclement weather, the campers may reschedule the camping period by presenting the receipt for payment of camp fees issued by the Department within 30 days of the original check-in day. The rescheduled check-in date, however, shall be within 90 days of the original check-in date and is subject to the confirmation of the Department. For details, please enquire with the camp staff.
Air Quality Health Index	: i) “High” health risk category (Air Quality Health Index (AQHI) of 7) Activities will be held as scheduled. The Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to reduce outdoor physical exertion, and to reduce the time of their stay outdoors, especially in areas with heavy traffic. Those with existing heart or respiratory illnesses should also seek advice from a medical doctor before participating in sport activities and take more breaks during physical activities. As the health effects on individuals may vary, campers should seek advice from a medical doctor if they are in doubt or feel uncomfortable.  ii) “Very High” health risk category (AQHI of 8-10) Activities will be held as scheduled. The Environmental Protection Department advises those

with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to reduce to the minimum outdoor physical exertion, and to reduce to the minimum the time of their stay outdoors, especially in areas with heavy traffic. The general public are advised to reduce outdoor physical exertion, and to reduce the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, campers should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

iii) “Serious” health risk category (AQHI of 10+)

Activities will be held as scheduled. The Environmental Protection Department advises those with existing heart or respiratory illnesses (such as coronary heart disease and other cardiovascular diseases, asthma and chronic obstructive airways diseases including chronic bronchitis and emphysema), children and the elderly to avoid outdoor physical exertion, and to avoid staying outdoors, especially in areas with heavy traffic. The general public are advised to reduce to the minimum outdoor physical exertion, and to reduce to the minimum the time of their stay outdoors, especially in areas with heavy traffic. As the health effects on individuals may vary, campers should seek advice from a medical doctor if they are in doubt or feel uncomfortable.

## K/ Change of Information

1. Group or Organisation Applicants intending to make changes to their booking information should contact the camp staff on 2792 6430 at least 7 working days before the check-in date. Applications for change of information must be made in writing and the change will take effect only after approval has been obtained from the Camp Manager.
2. No one, except staff authorised by the Department, will be given access to the personal data provided by Group or Organisation applicants. Please make a written application to the Camp Manager if you wish to correct or access any personal particulars you provided.

## L/ Enquiries

1. For enquiries before arrival in the Village, please contact the camp staff on 2792 6430 or 2792 6417 during office hours:

Monday to Friday	8:30 am to 5:00 pm
Saturday	8:30 am to 12:00 noon
Sunday and public holidays	Closed
2. For assistance during your stay, please go to the Village Office or contact the duty staff on 2792 3084.
3. Fax: 2792 0254.
4. Address: Lady MacLehose Holiday Village, Pak Tam, Sai Kung
5. Email: [lmhv@lcsd.gov.hk](mailto:lmhv@lcsd.gov.hk)
6. Website: [http://www.lcsd.gov.hk/en/camp/p\\_lmhv.php](http://www.lcsd.gov.hk/en/camp/p_lmhv.php)

# 圖 平面 Layout Plan

**麥理浩夫人度假村**  
Lady MacLehose Holiday Village

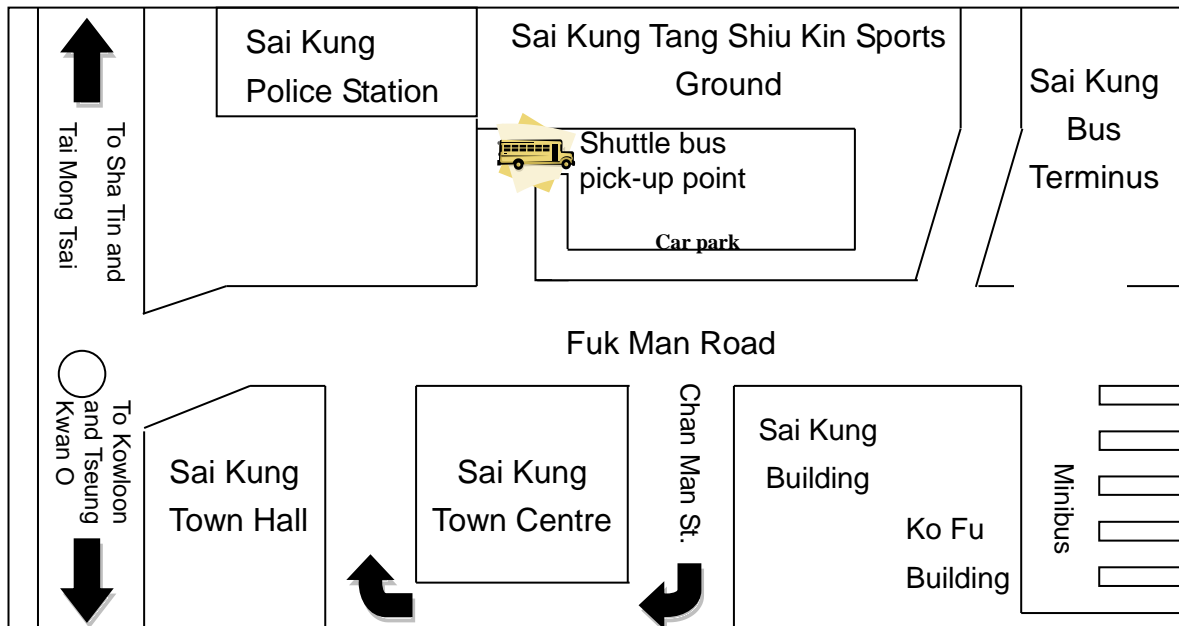


- 停車場 Carpark
- 營屋 Bungalow
- 洗手間 Toilets
- 轉通易達洗手間 Accessible Toilet
- 公眾電話 Public Pay Phone
- 緊急電話機 Emergency Intercom
- 汽水機 Vending Machine
- 飲水機 Drinking Fountain
- 棕櫚園 Palm Spot
- 展品 Display Item
- 健體坊 Fitness Corner
- 植物研習徑 Nature Walk
- 雀鳥徑 Bird Trail
- 蝴蝶徑 Butterfly Trail
- 長者健身設施 Elderly Fitness Equipment

- 康樂館 (乒乓球、卡拉OK、康樂棋、美式桌球及小食閣)  
Club House (Table-tennis, Karaoke, Chinese Billiard, American Pool & Snack Corner)
- 文娛館 (兒童遊戲室、閱讀室、棋藝、電視遊戲機、氣墊球機及足球機)  
Leisure House (Children Play's Room, Reading Room, Board Games, TV Games, Air Hockey Games and Soccer Games)



Sketch showing Shuttle Bus Pick-up Point (Sai Kung Tang Shiu Kin Sports Ground)



Remarks:

1. Applicants who would like to use the shuttle bus service provided by the Village should indicate their wish on the application. The camp schedules boarding for campers at 1:30 p.m. Should campers wish to change the boarding time to 2:40 p.m., please contact the office at 2792 6430 or 2792 6417 **10 days** prior to camp.
2. The shuttle bus schedule, once finalised, is not subject to change. Please arrive at the pick up point on time. Latecomers will not be entertained.
3. The shuttle bus provides a point-to-point service without en-route stops.
4. The Village reserves the right to amend the shuttle bus schedule if necessary.